Jordan M. Davenport

Ohio Chapter Parliamentarian

The 2024 proposed amendments to the **Ohio Chapter UPMA Retired** bylaws

The officers and bylaw committee of the Ohio chapter Retired have reviewed the current bylaws. They are requesting an amendment to the election schedule, the combination of the secretary and treasurer, and a few clarifications to our present bylaws. Please review the following proposed amendments, they will be presented at the 2024 chapter convention.

**AMENDMENT 1-**The officers have requested that the offices of the secretary and the treasurer be combined into one position. They have acknowledged that there is not enough workload to maintain both positions.

**Article IV – Election of Officers**

*Current*

**Section 1**: The elected Chapter officers shall be a President, Vice President, a Secretary, and a Treasurer (these last two offices may be combined).

 *Proposed*

**Section 1**: The elected Chapter officers shall be a President, Vice President, and a Secretary/Treasurer.

**AMENDMENT 2**- The officers have requested the election schedule of the president and vice president be staggered and the year of election be specified. We are also amending the position of secretary/treasurer if Amendment 1 is approved.

**Article IV – Election of Officers**

 *current*

**Section 2**: The President and Vice President shall be elected at the annual Chapter Convention to serve a term of 2 years. The term of office shall commence on January 1 and will end on December 31. The officers shall be limited to 2 consecutive terms of office. The Secretary and Treasurer shall be elected at the annual Chapter Convention in a subsequent year to serve a term of 2 years. The term of office shall commence on January 1 and end on December 31. The term of the Secretary and Treasurer shall not be limited. The offices of Secretary and Treasurer may be combined.

 *proposed*

**Section 2**: The President and ~~Vice President~~ **Secretary/Treasurer** shall be elected at the annual Chapter Convention **in even numbered years** to serve a term of 2 years. The ~~Secretary and Treasurer~~ **Vice President** shall be elected at the annual Chapter Convention ~~in a subsequent year~~ **in odd numbered years** to serve a term of 2 years. The term of office shall commence on January 1 and will end on December 31. The President and Vice President shall be limited to 2 consecutive terms of office. The term of the Secretary/Treasurer shall not be limited. ~~The offices of Secretary and Treasurer may be combined.~~

**AMENDMENT 3**- Delete the second sentence. It is too restrictive to limit candidates to attendees when the UPMA Retired meets only once or twice annually.

**Article IV – Election of Officers**

*current*

**Section 3:** The election of officers shall be conducted at the annual Chapter Convention. Candidates to be elected to respective offices must be present when their name is placed in nomination. Members in good standing who are registered for the annual Chapter Convention and present when ballots are cast are eligible to vote in Chapter officer elections. Elections shall be by majority vote cast by ballot. In the event that no majority is reached, the two candidates with the most votes will compete in a run-off election. Where no contests exist, election may be by acclamation.

*proposed*

**Section 3:** The election of officers shall be conducted at the annual Chapter Convention. ~~Candidates to be elected to respective offices must be present when their name is placed in nomination.~~ Members in good standing who are registered for the annual Chapter Convention and present when ballots are cast are eligible to vote in Chapter officer elections. Elections shall be by majority vote cast by ballot. In the event that no majority is reached, the two candidates with the most votes will compete in a run-off election. Where no contest exists, election may be by acclamation.

**AMENDMENT 4-** Correct an error in the reference to a prior Article in these bylaws. The reference is to Article III not Article IV.

 *current*

**Article V – President**

The President shall preside at all meetings of the Chapter, shall call special meetings when requested to do so as provided in Article IV. They shall also preside at the meetings of the Executive Board and appoint all committees for the proper handling of the business of this Chapter and in general perform such duties as may pertain to the office. The President shall receive such compensation for their services as the Executive Board may provide.

 *proposed*

**Article V – President**

The President shall preside at all meetings of the Chapter, shall call special meetings when requested to do so as provided in Article ~~IV~~  **III**. They shall also preside at the meetings of the Executive Board and appoint all committees for the proper handling of the business of this Chapter and in general perform such duties as may pertain to the office. The President shall receive such compensation for their services as the Executive Board may provide.

**AMENDMENT 5**-delete the second sentence in Article VI. If amendment 2 is approved, the election schedules of the president and vice president will be staggered. This sentence will no longer apply.

 *current*

**Article VI –Vice President**

The Vice President shall serve in the absence or disability of the President and work with the President as needed. This position may be a separately elected position. Should the office of the President be vacated, the Vice President will serve the remaining term. This would not exclude that person from seeking a full elected term as President. The remaining term of the vacant position of the Vice President shall be filled by the Executive Board. In addition, the Vice President may serve as the Membership Chair for the Chapter. It shall be their duty to promote membership for the organization, and insure that the Chapter always has a strong membership.

In the event of a vacancy in the Vice President position, the vacancy shall be filled by the Executive Board. This would not exclude any person, filling an unexpired term, from seeking a full elected term as Vice-President.

 *proposed*

**Article VI –Vice President**

The Vice President shall serve in the absence or disability of the President and work with the President as needed. ~~This position may be a separately elected position.~~ Should the office of the President be vacated, the Vice President will serve the remaining term. This would not exclude that person from seeking a full elected term as President. The remaining term of the vacant position of the Vice President shall be filled by the Executive Board. In addition, the Vice President may serve as the Membership Chair for the Chapter. It shall be their duty to promote membership for the organization, and insure that the Chapter always has a strong membership.

In the event of a vacancy in the Vice President position, the vacancy shall be filled by the Executive Board. This would not exclude any person, filling an unexpired term, from seeking a full elected term as Vice-President.

**AMENDMENT 6**- Articles VII and VIII are rewritten to combine the two positions of Secretary (article VII) and Treasurer (article VIII) into one position, Secretary/Treasurer. Only applicable if amendment 1 is approved. Article VII is rewritten, article VIII is omitted.

 *current*

**Article VII - Secretary**

**Section 1:** The Secretary shall take the minutes of meetings, handle correspondence, and make reports as required and other duties as assigned by the President and shall receive such compensation for their services as the Executive Board may provide.

**Section 2:** In the event of a vacancy in the Secretary position, the vacancy shall be filled by the Executive Board. This would not exclude any person, filling an unexpired term, from seeking a full elected term as Secretary.

**Article VIII – Treasurer**

**Section 1:** The Treasurer shall keep all financial records; have custody of all funds; deposit and withdraw them upon approval of the President and shall keep accurate and complete accounts, vouchers

and receipts, provide a financial statement at the annual meeting of the Chapter and perform other duties incident to the office of Treasurer.

**Section 2:** The Treasurer shall be bonded as required and approved by the Executive Board and shall receive such compensation for their services as the Executive Board may provide.

**Section 3:** In the event of a vacancy in the Treasurer position, the vacancy shall be filled by the Executive Board. This would not exclude any person, filling an unexpired term, from seeking a full elected term as Treasurer.

**Section 4:** The offices of Secretary and Treasurer may be combined and all duties will then be assigned to the combined position.

*proposed*

**Article VII – Secretary/Treasurerletter to**

**Section 1:** The Secretary/**Treasurer** shall take the minutes of meetings, handle correspondence, and make reports as required and other duties as assigned by the President. ~~and shall receive such compensation for their services as the Executive Board may provide~~

**Section 2:** The **Secretary/**Treasurer shall keep all financial records; have custody of all funds; deposit and withdraw them upon approval of the President and shall keep accurate and complete accounts, vouchers

and receipts, provide a financial statement at the annual meeting of the Chapter and perform other duties incident to the office of Treasurer.

Section 3: The **Secretary**/Treasurer shall be bonded as required and approved by the Executive Board and shall receive such compensation for their services as the Executive Board may provide.

**Section 4:** In the event of a vacancy in the **Secretary**/Treasurer position, the vacancy shall be filled by the Executive Board. This would not exclude any person, filling an unexpired term, from seeking a full elected term as **Secretary/**Treasurer.

**Article VIII- Omitted**

**AMENDMENT 7-** Deletes the positions in article IX, of secretary, and the treasurer and adds the combined position of secretary/treasurer. Only if amendment 1 is passed.

**Article IX – Executive Board**

*current*

**Section 1:** The officers of this Chapter shall be a President, Vice President, a Secretary and a Treasurer (these offices may be combined). These officers shall constitute the Executive Board and the governing body of the Chapter.

  *proposed*

**Section 1:** The officers of this Chapter shall be a President, Vice President, and ~~Secretary and a Treasurer (these offices may be combined)~~ a **Secretary/Treasurer.** These officers shall constitute the Executive Board and the governing body of the Chapter.